

## **Manager of Benefit Programs**

### **Job Description:**

The Manager of Benefit Programs will negotiate with benefit partners to create and sustain profitable benefit programs. Additionally this position will promote and sell the Ohio Chamber's benefit programs to the Ohio Chamber membership, increasing the overall non-dues revenue to the Ohio Chamber.

### **Qualifications:**

- Bachelor's degree preferred or equivalent work experience
- Minimum of 3 years professional experience
- Excellent communication skills
- Strong computer skills including knowledge of MSWord and MSEXcel.
- Self-motivated
- Excellent time-management, planning and implementation skills
- The ability to lead a project while working within a team setting
- Sales ability and track record
- Working knowledge of Ohio's regions and business community